

## **IN CASE OF A VEHICULAR ACCIDENT OR VANDALISM:**

In every case where an IRTF vehicle is involved in an accident, or found with damage, it needs to be reported to George Koenig (974-4210 w or 935-0994 h) or Lars Bergknut (974-4210 w, 959-2013 h or 987-5887 c).

Two forms, a federal 'Motor Vehicle Accident Report' and a state 'Automobile Loss Notice (found in the glove box) needs to be filled in.

Also, a 'Police Accident Report' needs to be generated for insurance claim purposes. Make sure to get the report #, the badge # and name of the officer.

## **ACCIDENT RESULTING IN PERSONAL INJURY:**

Call 911 and state your emergency. They will then coordinate ambulance and police service.

If your condition allows, contact George Koenig (974-4210 w, or 935-0994 h) or Lars Bergknut (974-4210 w, or 959-2013 h) or relay this information to the emergency responders.

If you are capable, fill in the forms described above. Make sure to get the report #, badge # and the name of the officer.

## **ACCIDENT RESULTING IN DAMAGE TO VEHICLE AND/OR OTHER PROPERTY DAMAGE, BUT NO PERSONAL INJURY:**

Call the police, preferable their non-emergency number 935-3311, but if that doesn't work call 911, and state that you have a non-emergency, but you need a 'Police Accident Report' for insurance purposes. Do not leave the scene of the accident until the police arrive. Make sure to get the report #, badge # and the name of the officer.

Contact George Koenig or Lars Bergknut as above, and report the accident.

## **IN CASE OF AN ACCIDENT ON THE SADDLE OR SUMMIT ROAD:**

If there is personal injury, the first priority is to attend to the injured as help will take time. Then call for help at 911 and/or the MKSS rangers (934-9244) and state your emergency. They will then coordinate ambulance and police service.

If your condition allows, contact George Koenig (974-4210 w, or 935-0994 h) or Lars Bergknut (974-4210 w, or 959-2013 h) or relay this information to the emergency responders.

If you are capable, fill in the forms described above. Make sure to get the report #, badge # and the name of the officer.

If there is no personal injury, no damage to other vehicles, or no other damage it is permissible to drive to the IFA and then to call the police non-emergency number (935-3311) and request an 'after the fact' police report.

If towing is required, call Ken's Towing at 959-3361.

Contact George Koenig or Lars Bergknut as above and report the accident. Fill in the forms as above.

**IN ALL CASES, EXERCISE GOOD JUDGMENT REGARDING REPORTING THE ACCIDENT AND HELPING OTHERS**